

**The Alabama State Board of Social Work Examiners
Board Meeting Minutes
September 26, 2014**

The regular meeting of the Alabama State Board of Social Work Examiners was held on September 26, 2014, at 100 North Union Street, Suite 736 in Montgomery, Alabama with the Board Chair and Secretary present.

Board Chair, James Ware, called the meeting to order at 9:40 a.m.

There was a quorum of members present including:
District VII representative James Ware - Board Chair
District I representative Mike Daley - Board Vice-Chair
District VI representative Mandy Andrews- Board Secretary
District II representative Jennifer Venable-Humphrey
District III representative Leisa Askew
District IV representative Paula Johnson
District V representative Esophia Clayborn

Ellen Leonard, Attorney for the Board, and Executive Director Brenda Holden were present for the meeting.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

Visitors Emily Oda and Chuck Coker attended the meeting.

Approval of Minutes:

A copy of the minutes from the July 25, 2014 Board Meeting was distributed and reviewed. Mike Daley made a motion to approve the minutes. Esophia Clayborn seconded the motion. Voting in favor of the motion: James Ware, Jennifer Venable-Humphrey, Leisa Askew, Esophia Clayborn, Paula Johnson, Mandy Andrews. Opposed: none. Abstained: Mike Daley.

A copy of the minutes from the August 12, 2014 Public Hearing was distributed and reviewed. Esophia Clayborn made a motion to approve the minutes. Mike Daley seconded the motion. Voting in favor of the motion: James Ware, Leisa Askew, Esophia Clayborn, Mandy Andrews. Opposed: none. Abstained: Jennifer Venable-Humphrey and Paula Johnson.

Old Board Business:

- a. Brenda Holden updated the Board on the status of complaints. There are six (6) open complaints - two (2) pending assignment and four (4) assigned.

- b. The Board reviewed the listing of new licensees. Mike Daley made a motion to approve the list of new licensees. Leisa Askew seconded the motion. The motion was approved unanimously.
- c. The Board reviewed and discussed clarification for rule changes made at the August 12 public hearing.
 - 1. Jennifer Venable-Humphrey made a motion that the ethics CE requirement and Mandatory Reporting training requirement will be implemented January 1, 2015 for all renewals and new applicants. Mike Daly seconded the motion. The motion passed unanimously.
 - 2. Jennifer Venable-Humphrey made a motion that supervision should be real-time live visual interaction (to exclude telephone communication). Mike Daley seconded the motion. The motion passed unanimously.
 - 3. Jennifer Venable-Humphrey made a motion that all Federal Government, State Government, Local Government, CSWE accredited colleges/universities, and programs offered for staff in-service are exempt from CE Provider fee. Further, any training with open registration for a paid fee and professional CE providers will be required to pay the CE Provider fee. Mike Daley seconded the motion. The motion passed unanimously.
 - 4. The Board reviewed, discussed, and clarified the Reinstatement Process.
- d. The Board reviewed the following disciplinary issues:
 - 1. Mike Daley made a motion to accept Kathy Donaldson's settlement agreement. Paula Johnson seconded the motion. .
Voting in favor of the motion: Mike Daley, James Ware, Leisa Askew, Esophia Clayborn, Mandy Andrews, Paula Johnson.
Opposed: none. Abstained: Jennifer Venable-Humphrey.
 - 2. Leisa Askew made a motion to accept Brittany Tindle's settlement agreement. Paula Johnson seconded the motion. Voting in favor of the motion: Jennifer Venable-Humphrey, Leisa Askew, Esophia Clayborn, Mandy Andrews, Paula Johnson, Mike Daley. Opposed: none. Abstained: James Ware.

New Board Business:

- a. Mandy Andrews represented the Board at the Governor's press conference announcing the Mandatory Reporter Training. Mrs. Andrews will speak to the University of Alabama BSW Senior Seminar Class on October 23, 2014 regarding the Administrative Code. Brenda Holden attended a meeting with the Alabama Clinical Social Work Association regarding LCSW diagnosis privileges. Esophia Clayborn and Jennifer Venable-Humphrey will present at the ACSW in February regarding changes to the Administrative Code.
- b. At 11:07 AM, Leisa Askew made a motion to enter Executive Session, for 20 minutes, to discuss the good name and character of an individual(s).

Jennifer Venable-Humphrey seconded the motion. Voting in favor of the motion: James Ware, Mandy Andrews, Mike Daley, Jennifer Venable-Humphrey, Esophia Clayborn, Leisa Askew, and Paula Johnson.

Opposed: none.

At 11:17 AM, Paula Johnson made a motion to rise from Executive Session. Mike Daley seconded the motion. Voting in favor of the motion: James Ware, Mandy Andrews, Mike Daley, Jennifer Venable-Humphrey, Esophia Clayborn, Leisa Askew, and Paula Johnson.

Opposed: none.

1. Paula Johnson made a motion to allow Sarah Shelton to sit for the LGSW exam. Esophia Clayborn seconded the motion. The motion passed unanimously.
2. Paula Johnson made a motion to allow Virgil Joiner to sit for the LGSW exam. Leisa Askew seconded the motion. The motion passed unanimously.
3. Paula Johnson made a motion for Juanita Nance to sit for the LBSW exam. Leisa Askew seconded the motion. Voting in favor of the motion: James Ware, Mandy Andrews, Mike Daley, Jennifer Venable-Humphrey, Esophia Clayborn, and Paula Johnson.
Opposed: none. Abstained: Leisa Askew

PIP Applications:

- a. William M. Brown-
Approved: Social Casework and Clinical Social Work
Denied: n/a
- b. Holli K. Casey-
Approved: Social Casework and Clinical Social Work
Denied: n/a
- c. Cynthia Castile -
Approved: Social Casework and Clinical Social Work
Denied: n/a
- d. Lori N. Foreman -
Approved: Social Casework
Denied: Clinical Social Work
- e. Sheri T. Hendon -
Approved: Clinical Social Work
Denied: n/a
- f. Leah E. Randall -
Approved: Clinical Social Work
Denied: n/a
- g. Risha A. Smith -
Approved: Social Casework
Denied: Social Work Administration
- h. Angele LaFontaine -
Approved: Clinical Social Work
Denied: n/a

- i. Kimberly R. Waugh-
Approved: none
Denied: Clinical Social Work and Social Work Administration
- j. Ashley Jordon -
Approved: none
Denied: Clinical Social Work and Social Work Administration

Other Requests:

- a. This item was addressed before it was scheduled on the Agenda to allow an attendee to speak to the Board prior to returning to work. At 9:48 AM, Leisa Askew made a motion to enter Executive Session, for 15 minutes, to discuss the good name and character of an individual(s). Mike Daley seconded the motion. Voting in favor of the motion: James Ware, Mandy Andrews, Mike Daley, Jennifer Venable-Humphrey, Esophia Clayborn, Leisa Askew, and Paula Johnson. Opposed: none. At 10:10 AM, Mike Daley made a motion to rise from Executive Session. Mandy Andrews seconded the motion. Voting in favor of the motion: James Ware, Mandy Andrews, Mike Daley, Jennifer Venable-Humphrey, Esophia Clayborn, Leisa Askew, and Paula Johnson. Opposed: none.
- b. Behavioral Health Systems issued CE under an expired provider status. Leisa Askew made a motion to approve their provider status retroactively so as not to punish the training participants. A fee will be assessed to bring their provider status current. Esophia Clayborn seconded the motion. The motion was approved unanimously.
- c. The Board discussed the annual personnel review for Executive Director Brenda Holden. The Board discussed Ms. Holden's performance and agreed to have Board Chair James Ware complete the personnel forms. Ms. Holden was thanked for her excellent service to the Board.
- d. The Board reviewed, discussed, and denied a request to approve sign language classes for CE.

The Board recognized Leisa Askew, Paula Johnson, and James Ware for their six years of service on the Board.

The Board took a break at 11:32 AM and returned at 12:13 PM. Paula Johnson made a motion to adjourn the meeting at 1:15 p.m. Esophia Clayborn seconded the motion. The motion was approved unanimously.

The next regular Board meeting is scheduled for October 30, 2014 at 9:30 a.m.

Board Chair

Board Secretary

James Ware

Mandy Andrews